



Red Arrow Soccer Club  
February 19th, 2018  
8:40 p.m.  
Main Street Pub, Mattawan

**Members Present:** Ernesto Diaz, Hillary Hogarth, Christine Shutters, Mike Lounsbury, Megan Richter, and Corey Wotring

**Members Absent:** Carrie Vanderbush

**Staff:** Jake Puente

- I. Call to Order (8:40 pm) – Ernesto Diaz  
Ernesto called the meeting to order at 8:40pm.
- II. Approval of Agenda (8:41 pm) – Ernesto  
Hillary moved to approve the agenda. Corey seconded. Motion passed.
- III. Approval of Minutes from 1/22/18 (8:45 pm) – Ernesto  
Hillary moved to approve the minutes of 1/22/18. Megan seconded. Motion passed.
- IV. Treasurer's Update (8:45 pm) – Christine Shutters  
Christine stated that all of the previous year's 1099s were complete. Hillary stated that one coach had questioned his 1099 and thought that it didn't match up with what he was paid. She directed him to contact Christine with any questions. Christine suggested that we move some of our money from our checking account to an interest-bearing account. Hillary motioned that we move a minimum of \$25,000 to a new interest-bearing account. Seconded by Corey. Motion passed. Christine is going to research different account options and will present the board with some account options and a recommendation. Christine researched coaching compensation increases and the tax implications. Any player registration fees that are covered for a parent coach over 20% of the total fee cost must be taxed and counted towards their total compensation. Christine recommends that we have signed volunteer job descriptions for all club volunteers. Megan was appointed to a subcommittee to work with Christine to determine the best way to pay coaches and possible compensate assistant coaches and managers. They will come up with options of how to pay the coaches and the board will determine the final amount. After compensation is figured out job descriptions will be finalized. Moving forward and club related documentation will be sent to Corey to be organized and maintained. Christine stated that Jake should be submitting invoices monthly prior to payment. She will work with him to get the process in place. Christine is working to determine what our fiscal year time frame is. Ernesto will get her in contact with Dave Connor, a previous board treasurer, to help answer some of her questions. Christine will reach out to the last treasurer, Janae Resh, to get the Quick Books data file from the previous years. Christine presented outstanding player fees that are overdue. Hillary is going to send

- her what information she has on scholarship players and coaches that get registration fees covered instead of payment.
- V. DoC Update, Technical Training Update (9:25 pm) – Jake Puente  
Technical training is going strong and Jake plans to be at the barn most of the week working with teams. Academy officially has a new coach for spring, Rachel Schmidt. Hillary stated that she needs to get registered ASAP. Jake believes that she will be on board to coach academy for at least the next 2 years. She will start coaching after technical training is complete and Jake plans to assist her through the transition and the spring. Jake completed the new online grass roots training program and recommends that all coaches complete the courses. Jake is in process of scheduling goalie training for March 4<sup>th</sup> and 18<sup>th</sup> at the barn with Kalamazoo FC goalie Beau Prey. We will attempt to limit players to 2-4 per team and they will be split up into two separate age groups. Coaches will be encouraged to attend. Goalie training will also take place this spring during outdoor but that isn't scheduled at this point. The Friday night kick about will take place this Friday and Jake is also working on a schedule to continue into March. He would like to continue into the spring but those details still need to be figured out. Jake plans to have 2 coaches meetings this winter to go over in game coaching and practice setup/coaching. There will also be a separate coaches and managers meeting March 19<sup>th</sup> to distribute spring packets. Jake is going to setup a centralized spot for coaches resources (practice plans, curriculums, etc...). Jake is also going to look into setting up some spring friendlies to get our teams playing and possibly use as a fundraiser.
- VI. Barn Update (9:50 pm) – Megan Richter  
We need to make a barn payment of \$4,590 to pay for our time to date for this year. Megan will send an update out to coaches and managers to show their balance on their allotted 10 hours of barn time.
- VII. Registration Update (9:55 pm) – Hillary Hogarth  
All new spring player add must be sent through Hillary so that they can be properly added through the league. Hillary will send a note out to teams to clarify this. Jake will send a note out to teams with the new rules emphasis from the league. Ann Michaels will setup all of our registration links moving forward.
- VIII. Field Update (10:00 pm) – Mike Lounsbury  
Mike recommended partnering with the Ayso 250 region for shared use of the fields that Ayso currently uses. They have fields located in Paw Paw, Lawton and Gobles. Mike recommended that we invest some money into field maintenance this spring as a trial period to see how the relationship works before fully committing. Mike is going to setup a meeting with the Ayso leadership to discuss options. Hillary is going to ask coaches for their practice locations for a point of reference.
- IX. Coaches Gear (10:10 pm) Ernesto Diaz  
Ernesto would like to provide head coaches and possibly assistant coaches and managers with better clothing to wear to games. Ernesto suggested a nicer coat or sweater and maybe hats. Megan is going to look at some options so that the board can put a budget together.
- X. By Laws (10:20 pm) Corey Wotring  
Corey stated that there were some complications with the subcommittee but he has gotten some feedback over the last few days with some new direction. We are going to reconvene the subcommittee for a more thorough rewrite of the by-laws to present at the next board meeting. Megan motioned that we look for a non-board member registrar volunteer. Hillary seconded. Motion passed. Ernesto will send out an email to the membership looking for volunteers and Corey will post to social media.
- XI. Open Forum (10:40 pm)

Hillary stated that a primary goal should be getting a budget set in place. Christine agreed to have a budget in place by the April board meeting.

Jake asked Corey about his Academy letter. Corey said that he has made some changes per feedback he had received but that it had been on the back burner while he worked on the bylaws. Corey said that he will get back on completing the letter. Hillary stated that she now has the completed Director's and Officer's Liability Insurance form which she will submit. Hillary will lead the tryout committee and will work with Corey to coordinate a tryout flyer. Mike moved to make June 16<sup>th</sup> our official tryout date. Hillary seconded. Motion passed. Hillary will work with Ann to setup our tryout registration link.

XII. Adjournment

Hillary motioned to adjourn the meeting adjourned at 10:51pm. Corey seconded. motion passed