



Red Arrow Soccer Club Minutes  
December 18, 2017  
8:00 p.m.  
Main Street Pub, Mattawan

**Members Present:** Mike Lounsbury, Ernesto Diaz, Hillary Hogarth, Carrie Vanderbush, Megan Richter

**Staff:** Jake Puente

**Guests:** Corey Wotring

- I. Call to Order (8:00 pm) – Ernesto Diaz  
Ernesto called the meeting to order at 8:10pm.
- II. Approval of Agenda (8:00 pm) – Ernesto  
Hillary moved to approve the agenda, Mike seconded. Motion passed.
- III. Approval of Minutes from 11/20/17 (8:05 pm) – Ernesto  
Hillary moved to approve the minutes, Mike seconded. Motion passed.
- IV. Treasurer's Report (8:10 pm) – Hillary Hogarth  
Hillary reported that twelve accounts are past due from the Fall season, totaling approximately \$1,800. Hillary has verified that these are still outstanding. Hillary reported on the fees that she could find in the checkbook. She stated that she would put together an Excel spreadsheet for yearly expenses and distribute to the Board. The account balance as of November 30 was \$88,775.86. We currently have an outstanding invoice for WMYSA for \$1,100 that still needs to be paid. Carrie indicated that she received a bill from the website person that she would forward to Hillary for payment. Hillary indicated that she will follow-up with past-due accounts.
- V. Old Business
  - A. Update on Fields/Little League Responsibility (8:15 pm) – Mike  
Mike indicated that he has started the process of gathering practice field information and has priced irrigation systems. Mike indicated that a volunteer has replaced the lights at the barn and that we need to reimburse the volunteer for approximately \$250 in parts. The Board discussed having signs placed in the lobby that reminds people not to kick their ball in there. Mike will look into replacement lights and will place signs at the barn. Ernesto indicated that he Megan will do a thank you note to parent that helped. Hillary stated that the flags were still up on the Little League practice fields and that she has cancelled the port-a-potty but unfortunately, we were charged for December. Mike stated that he will take down the flags.
  - B. Update on Director's and Officer's Liability Insurance (8:20 pm) – Ernesto  
Ernesto asked again about the D& O Insurance. Hillary indicated that he has all the information he needs to complete it and he can send it to her when it is done

so she can forward to Nulty Insurance Agency. Ernesto stated that he will complete it ASAP.

- C. Update on Coach/Player Evaluations & 2<sup>nd</sup> payment to coaches (8:25 pm) – Ernesto/Hillary  
The Board discussed ZoomReports. Ernesto stated that we will have purchase it again this year for \$500. The Board agreed to continue using ZoomReports but will evaluate it for the next year.
- D. Update on Uniform and Apparel (8:35 pm) – Hillary Hogarth  
Megan will be taking charge of the uniforms going forward. Hillary stated that Jack Pearl did commit to offering us the same price for the spring teams since they haven't ordered their uniform yet. She stated that the backpacks are back ordered. There was discussion on differences to the backpacks from what was originally promised. Megan will look into that and will be in contact with Jack Pearl Sports and Barb Fitzpatrick to determine what she needs to do moving forward. Additionally, spirit wear and uniform ordering will be open for some time in January. Megan will disseminate that information to the club. Corey will put the information on the website.
- E. Update on Academy and Discussion on Direction of Academy (8:40 pm) – Mike Lounsbury/Jake Puente  
Jake indicated that he is working on two coaches for Academy. Julie and Rachel are the two coaches that he is currently vetting. Jake will do the winter coaching of Academy until coaches are secured. Jake has been visiting games and practices to observe the coaches.
- F. Update on Website (8:50pm) – Carrie/Corey  
Corey discussed the challenges in getting Gmail. Carrie asked if anyone had the 501(c)(3) IRS determination letter to give to TechSoup to register our organization. The Board suggested that she contact the accountant to see if he had a copy.

#### VI. New Business

- A. 501(c)(3) Status (8:55pm) – Carrie  
When looking for a copy of the 501(c)(3) letter, Carrie discovered that we haven't done our filing with the State of Michigan for the 2017 year. It was due in September or October and Ernesto should have received notice. Carrie tried to change the information from Jeff to Ernesto, but it needs to be done by Ernesto. Ernesto indicated that he would contact the State of Michigan to get it taken care of before we lose our tax exempt status.
- B. Barn Etiquette (9:00 pm ) – Hillary  
This item was discussed earlier.
- C. Coaches Expectations (9:10 pm) – Hillary/Jake  
Coaching indoor soccer or training is not currently listed as an expectation for coaches. The Board discussed recruitment of coaches and clearly indicated expectations. Hillary moved that we add coaching indoor barn practices to the coaches expectation list. Carrie seconded. Motion carried. The Board discussed having a preseason outline to give to parents detailing the expectations of playing travel soccer, including tournaments, indoor training, Futsal and indoor leagues.
- D. Coaching Clinics (9:20 pm) – Jake  
Jake indicated that he is working on technical training where talent level and age groups are blocked together for indoor training. Jake updated the Board on coaching clinics that will happen before the season starts. He plans to run a session and have an open forum and will plan on doing that throughout the year.

He will work with coaches on what they can improve and what they do well already.

- E. Action Planning at Board Meetings (9:25 pm ) – Megan Richter  
Megan went down the items for action.
- VII. Open Forum (9:25 pm)  
Hillary indicated that she has applied for and received a VIP Grant from Consumer Energy \$450 for her volunteer time for Red Arrow. Corey indicated that he has taken over Facebook and asked that the Board make sure to like our page. He also stated that an email should be sent to parents to have them like the page. Jake discussed the upcoming conference. Hillary moved that the Board approve lodging, and airfare for the convention in January. Megan seconded. Motion passed.
- VIII. Unfinished Business
  - A. Board Assessment and Application Review (9:40pm) – Carrie  
The Board reviewed the board assessment results and discussed the candidates' applications.  
Hillary moved to have Christine be the Treasurer. Mike seconded. Motion passed.  
Mike moved to add Corey as member-at large, Hillary seconded. Motion passed.  
Ernesto will contact the Corey and Christine and welcome them to the Board. He will also contact the other candidates to thank them for applying and to apply for openings in the future.
- IX. Adjournment  
Ernesto adjourned the meeting at 9:55pm