



**Red Arrow Soccer Club Board Minutes
9/18/17
8pm
Main Street Pub - Mattawan**

Board Members Present: Carrie Vanderbush, Hillary Hogarth, Mike Lounsbury, Ernesto Diaz, and Stacy Jensen.

Staff Present: Denise Hanley

Others: Introductions of others in the room were not made or recorded.

- I. Call to Order – Meeting called to order at 8:09pm by Ernesto Diaz.
- II. Items of Interest
 - a. State of the Club – Ernesto stated that everyone is involved as a volunteer and has done a tremendous job. Our club will continue to get stronger and bigger and will need more support but wanted to reiterate the tremendous job in the past. Ernesto would like to take some teams to the next level and start competing as premier teams if we can continue to build on them. Someone asked how many players are currently in RASC. Denise answered that we have 188 players as of yesterday. Hillary stated that we had 15 teams in the fall, but are looking to add two or three more teams for the spring.
 - b. Bylaws – Ernesto stated that we have been using bylaws from 2002 that are in need of revising. The Board will be working on this over the next few meetings. Carrie indicated that the bylaws need to be voted upon by the membership so they will be sent out prior to voting for input. Once the changes are made, the bylaws will be published on the website.
 - c. Elections – Ernesto stated that the position to fill the remainder of Stacy's term was done incorrectly at the AGM because people were not given an opportunity to indicate their interest in the position prior to the meeting. Therefore, the Board will be voting on filling that position later as well as the vacancy created by Barb's resignation. Denise indicated that we have had 5 interested applicants and listed the applicants as Jody Williford, Robert Drake, Megan Richter, Shawn Metelka, and Kim Triemstra. Ernesto asked if the people that were there would like to say anything regarding their applications. Carrie objected because it wasn't fair since not all candidates were invited to attend the meeting. Someone asked if the membership would be voting on the open positions. Ernesto stated that they would not because we have precedent from past board meetings that the vacancies are filled by board vote. Carrie indicated that the bylaws are extremely muddy regarding this and that they aren't clear except that

WMYSA has reviewed our current bylaws and have established voting guidelines that would suggest that the membership vote and that we have proxy vote. Mike stated that we had discussed this and that we will be voting on these vacancies as a board. Hillary stated that she didn't think we had come to an agreement and that it wouldn't hurt to hold off on the vote until the Board had a chance to further discuss the bylaws. Ernesto stated that we need to fill the position so we can move forward as a board. Someone asked why there was a problem with the elections. Mike stated that there was some concern about how the voting happened but that he had sent an email in January asking about open positions because he had someone interested in being President. Carrie stated that the Board had voted on positions in the past because we hadn't had multiple candidates before. Hillary stated that if the Board had known about multiple candidates prior to the meeting, the Board would have discussed proper voting procedure. Mike stated that we should move on with the meeting because the election has happened and despite the result, we are moving forward as a board.

- d. Public participation – Someone asked if this is where we can ask specific questions. Ernesto said yes. A concern was raised about members of the spring boys "b" team were never contacted. Ernesto stated that he has talked to Hillary regarding this. We had hoped to make two additional teams in the spring for the boys, but AYSO Extra in Paw Paw is really strong and taking all the additional kids in this age group. There is a concern that the teams will fall apart because of lack of communication. Carrie asked what are our communications expectations regarding contacting players. Ernesto stated within 24 hours. Since this didn't happen, Hillary will work with interested parties to figure out a coach. We will put out a call for tryouts and attempt to field three teams in the spring. Megan indicated that her husband is the AG in Lawton so she would be happy to distribute flyers.
- e. Website and social media transition – Corey Wotring has graciously agreed to help us with our website and social media. The website is outdated and doesn't have the correct links. Carrie has been in contact with Corey regarding getting him access to the website and Ernesto is working with Jeff Johnson regarding access to Facebook and Twitter. Corey presented the Board with a list of changes that he would like to make to the website and a site map. Before he works on a particular section, he would get the Board's approval to move forward. Discussion was held regarding apps that managers use for communication as well as a mass email account. Hillary stated that GotSoccer has the ability for a mass email to be sent and that Corey could go through our administrator and registrar Denise to handle that. Mike moved that Corey continue to work on the site map and changes to the website as presented and that those changes be run through Carrie for Board approval, Hillary second. Motion passed. Corey asked about the Google calendar as well and Carrie indicated that she would find out about the calendar.
- f. Fields – Discussed the fields adjacent to the MLL fields. Shawn indicated the fields have been measured and lined. Shawn discussed the need for goals that would cost \$2,500 for two goals. Discussed the situation with practicing at the Paw Paw High School. We have 3-4 teams that are practicing on the east side of Paw Paw High School. We also have teams practicing at Mattawan and Paw Paw Middle School. Discussed building a

full-size field at the Barn location – Shawn is going to reach out to Randy to discuss the possibility. Shawn indicated they have talked to Meyer about a shed to place at the MLL fields to store flags and goals. The lease for the fields is for 2-3 years. Hillary reminded parents that RASC has agreed to man the concession stands in exchange for field time. Janae talked about having the scholarship families work the concession stands as well as the teams that practice at those fields. The fields are regulation U9/U10 and Mike agreed to loan a full size goal to the location.

III. Revision/Approval of Agendas

Ernesto asked if there was any revision to the agenda. Seeing none, he moved forward with the administrative action items.

IV. Administrative Action Items

a. Consent Agenda

1. Approve AGM meeting minutes

Carrie stated that the AGM meeting minutes are only approved at next year's AGM and she wasn't at the May meeting to take notes. She contacted Jeff for notes and he had none.

2. Approve Financial Reports and Monthly Bills

Ernesto asked Janae if she had a financial report. Janae stated that she wasn't officially invited to this meeting in the Treasurer capacity, so she didn't prepare a report. She did bring a list of approximately 16 players still owe money to give to Stacy – there are a few from each team. These are people that owe \$200 for fall. She also wanted to remind the board to let parents know to check their credit card information in Got Soccer because the spring payment will be in January and most come back for expiration dates.

V. Administrative discussion items

b. DOC contract – are we ready to vote?

Shawn and Lonnie discussed an issue that they had with Jake regarding assigned field space at a game and thought he didn't approach it in the best way. Hillary stated that the group has met and are working on the terms of the contract like coaching clinics, amount of practices and games he attends, and other broad items. The DoC contract was started but just needs to be finalized and we should have something by the next meeting.

c. Mattawan LL Fields update – Carrie

Ernesto asked Carrie for a MLL field update. Carrie stated that she has never worked on the Mattawan Little League Fields so she is unsure why she's on the agenda. Ernesto stated that he thought it was Carrie but we already discussed it above.

d. Board of Directors Insurance

Hillary stated that she is waiting to hear back on a revised quote from TG Nulty. The first quote was never put through for payment nor signed by the previous President. Once she receives the paperwork, she will forward to Ernesto for signature and payment.

e. Barn – if enough time

Mike discussed the barn usage. Denise stated that coaches with multiple teams will get priority scheduling and that the Academy will be moved to the weekends. Someone discussed the condition of the bathrooms and whether RASC is responsible for cleaning.

Discussion was had on the volunteers cleaning and whether we can put pictures and trophies up at that location. Ernesto will look at the contract with Randy to see about cleaning duties.

VI. Board Action Items

f. Approve \$100 for coaches for equipment?

Ernesto asked if we had approved \$100 for coach's equipment. The Board voted at a previous meeting to limit the \$100 to new coaches. Many of the coaches didn't use the stipend last time. Carrie moved that another email be sent to coaches describing the \$100 stipend for new coaches and how to get reimbursement. Mike seconded. Motion passed. Question was raised regarding U13 boys and girls moving to the east side of PPHS and needing a net. Discussed the problem of leaving nets that can get stolen or destroyed. Question raised about paint for the fields. Hillary stated that paint for the fields will be reimbursed under Red Arrow and that her boys' team has a net that the parents purchased that Ernesto can borrow.

g. Approve FULL transition of all accounts

Mike moved to add the following people to the PNC bank account:

Ernesto Diaz – President

Hillary Hogarth – Vice President

Stacy Jensen – Treasurer

Carrie Vanderbush – Secretary

And to remove Jeff Johnson and Janae Resh from the account. Hillary seconded. Motion carried.

h. Treasurer, bank accounts, payroll/accounting software – covered above

i. U13 Boys requesting a net for their practice goal – Ernesto will get net from Hillary.

Ernesto stated that concludes the business of the meeting. Hillary moved to adjourn the meeting, Mike seconded. Motion carried. Meeting was adjourned at 9:59pm.